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## 2015-2017 Wood Stove Replacement Program

### DISCOUNT VOUCHER APPLICATION FORM

*Mail to:* HopeSource

700 E. Mountain View Ave. Ste 501

Ellensburg, WA 98926

*Email:* [info@hopesource.us](mailto:info@hopesource.us)

HopeSource is offering a discount on the purchase and installation of a new wood, pellet or gas device, or a ductless mini-split system heat pump, when your old wood stove or insert is replaced.

To qualify, you must:

- Use wood as a regular heat source in a non-certified or pre-1995 device (free-standing stove or stove insert)
- Use at least 2 cords of wood during a typical heating season
- Reside within the program boundary (see maps included in this application)

Funding is limited and not guaranteed unless a voucher has been issued by HopeSource. Vouchers are redeemable only at participating retailers for a discount on the purchase price and professional installation of the new device.

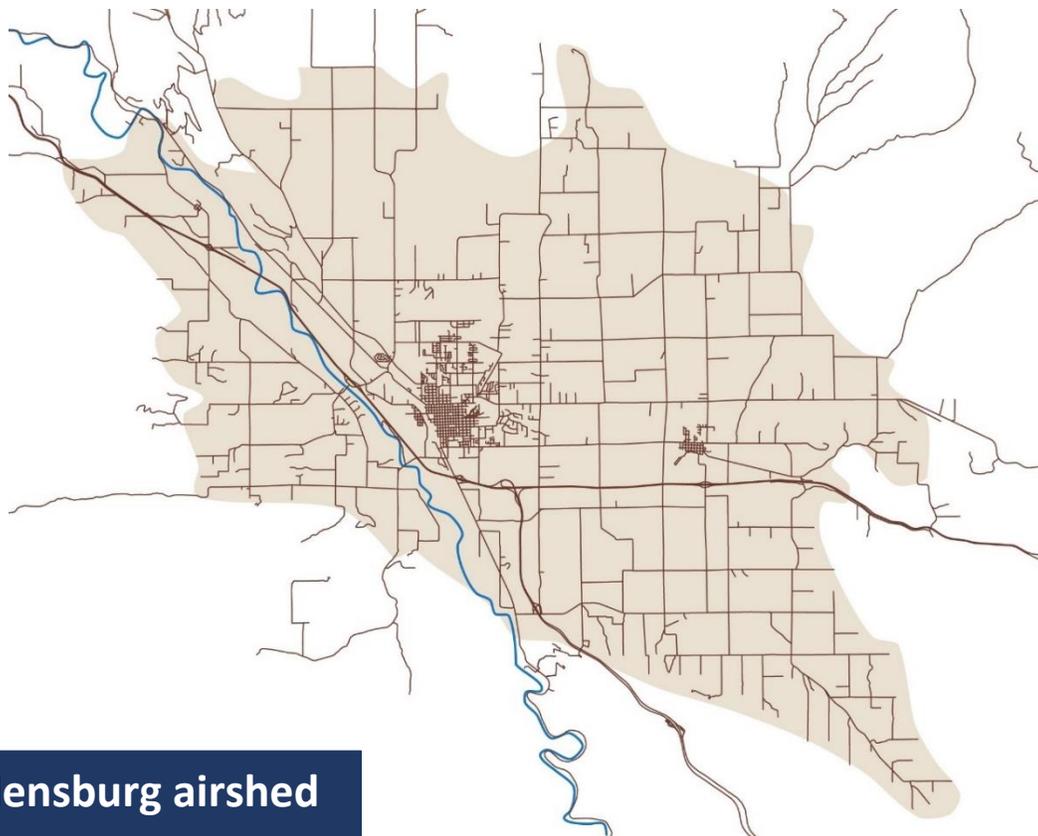
To apply, read the terms and conditions and fill out the application.

*Note:* Purchase and installation costs vary, starting at about \$4,000 and up. If you are low income, you might qualify for an income-based program that provides a higher discount than those listed below. For information, call 509-925-1448.

Available discounts on the purchase and installation of a new device from a participating retailer:

- \$1,750: ductless, mini-split system heat pump
- \$1,250: gas stove or insert
- \$1,000: pellet stove or insert
- \$750: wood stove or insert

**Wood Stove Replacement Program Boundaries**  
(stoves must be located within shaded area to qualify for discount voucher)



## APPLICATION:

### A. Homeowner information (if home is a rental, owner must apply)

Owner name \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Owner address \_\_\_\_\_

Owner mailing address (if different) \_\_\_\_\_

If replacement is for a rental, rental address \_\_\_\_\_

My utility company:    Puget Sound Energy    Kittitas PUD    City of Ellensburg

I would like more information about qualifying as a low-income household. Larger discounts are available for low income households, but the number of applicants that will qualify is limited based on grant funding. HopeSource will set up an appointment to verify your income and confirm that wood is your primary source of heat.

Please answer the following questions (required):

### B. Discount type

Which new device are you interested in?

- Wood stove or insert
- Pellet stove or insert
- Gas stove or insert
- Ductless heat pump

### C. Current wood heating device (open hearth fireplaces do not qualify)

- Wood burning stove – free-standing
- Wood burning stove – insert
- Photo attached (You must include a photo of your existing installed and operational device)

### D. Additional information (check all that apply)

*How did you hear about this offer?*

TV    radio    newspaper    retailer    web    other \_\_\_\_\_

*Why are you interested (check all that apply)?*

age or condition of current stove    remodeling    clean air    save money    safety

*Is this discount offer a significant factor in replacing your device?*

yes    no    somewhat

*During the heating season, how many days do you burn?*

1-3 days    4-6 days    every day    only weekend

*When you burn on weekdays, how many hours per day?*    less than 6    6-12    12-15    all day

*When you burn on weekends, how many hours per day?*    less than 6    6-12    12-15    all day

*Do you purchase your firewood?*    yes    no

*Do you/family/friend harvest your wood?*    yes    no

*During a typical heating season, approximately how many cords\* of wood do you burn?* \_\_\_\_\_

\*A full cord of wood stacked should measure 4 feet deep by 4 feet high by 8 feet long

## TERMS:

### How the Wood Stove Replacement program works

1. Applications must be sent to HopeSource, 700 E. Mountain View Ave. Ste 501, Ellensburg, WA 98926 or emailed to [info@hopesource.us](mailto:info@hopesource.us). **A current photo of the installed and operational freestanding wood stove or stove insert you wish to replace must be submitted with the application form, along with a copy of your photo ID.**
2. HopeSource staff reviews applications to determine if qualification requirements have been met. Applicants may be called to provide additional information.
3. Applicants will receive a letter of qualification or rejection, with an explanation. If qualified, a dated voucher along with a list of participating businesses (vendors) will be included. Voucher recipients must purchase their device from, and have it installed by, one of the participating vendors. New vendors can join the program at any time by contacting HopeSource and completing the necessary paperwork.
4. Voucher recipient presents the original voucher to a participating vendor of his/her choice from the list of participants at the time of purchase and schedules the installation. The value of the voucher will be subtracted from the customer's amount due.
5. The vendor is responsible for taking a photo of the existing device prior to removing it and a photo of the new device once it's installed. **If the existing device is already removed, the voucher is VOID.**
6. The vendor is responsible for removing and documenting the recycling/destruction of the old device. The cost for removal is borne by either the program recipient (customer) or the vendor. The vendor will obtain the proper permit and perform the installation. The customer is responsible to call the permit department for a final inspection (see details below).
7. The vendor will submit an invoice and all required paperwork to HopeSource for reimbursement of the voucher value.

### **IMPORTANT! Please read terms carefully. By applying, you are agreeing to the following provisions:**

1. I am the owner of a home located within the program boundary (See maps in this document. If still unsure, call HopeSource at (509) 925-1448)
2. I have an installed and operating non-certified or pre-1995 wood stove or insert that I use regularly during the heating season to heat the living area of my home. I burn a minimum of 2 cords of wood during a typical heating season. (For a link to a list of EPA-certified devices:  
[http://www.ecy.wa.gov/programs/air/indoor\\_woodsmoke/pdfs/Wood\\_stoves.pdf](http://www.ecy.wa.gov/programs/air/indoor_woodsmoke/pdfs/Wood_stoves.pdf))
3. I agree to relinquish my old wood stove or insert to the vendor who will remove it when they install my new device. (If your device is already removed, your voucher will be void.)
4. After installation of the new device, I will schedule a final inspection with the appropriate permitting agency, if required. I will submit a copy of the final inspection report to HopeSource within 10 days of the final inspection.
5. I agree to complete a follow-up written or phone survey conducted by HopeSource.
6. I understand that participants are limited to receiving one voucher per household, including households that were served in preceding replacement programs.
7. I understand that applications are processed in the order received. Vouchers will be distributed on a first-come, first-served basis. The program is open to all applicants who meet the eligibility criteria, but priority will be given to applicants changing to non-wood burning devices, have respiratory or cardiac conditions, are 65 years and older and/or have children under the age of 6. Funding is limited, therefore not guaranteed.
8. I understand that if I qualify, I will receive a voucher and a list of participating vendors. These vendors have signed up for the program by agreeing to program terms, including honoring the voucher.
9. I understand that I am responsible to pay the vendor for the purchase price and professional installation costs, including all applicable taxes, minus the discount voucher amount.
10. No retroactive vouchers will be issued.
11. Reviewing applications and issuing vouchers may take up to 2 weeks, depending on completeness of applications.

12. HopeSource does not guarantee any services or devices purchased under this program or the installation of such devices, regarding the quality, functionality or satisfaction of the device and/or installation.

**E. You agree to sign**

I certify that the information on this application is true and correct. I have read, understood and agreed to all of the terms of the Wood Stove Replacement Program listed on the reverse side.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Remember to include photos of your current stove and copy of your photo ID.**

Retain a copy for your records. HopeSource is not responsible for materials lost by mail or email. Applications are processed in the order received.